

**UNIVERSAL FAMILY  
LOCAL HUMAN RIGHTS COMMITTEE REPORT  
Approved Minutes**

**Feb 6, 2013**

**Location: Interstate Corporate Center  
6315 N. Center Drive, Building 20, Suite 249  
Norfolk, VA 23502**

**Committee Members Present:**

**Adria Peterson-Pulley  
Dorothy Drummand  
Barbara Johnson**

**Committee Members Absent:**

**Grace Washington**

**Human Rights Advocate:**

**Timothy Jones**

**CALL TO ORDER:**

**The meeting was called to order at 9:40 am by Dorothy Drummand. A subcommittee was formed to approve provider reports until the whole committee was available within the hour to approve new/additional services.**

**OLD BUSINESS:**

**The minutes for November 28<sup>th</sup> 2012 were voted and approved with corrections, by the committee.**

**New Business:**

**MR. TIMOTHY JONES' REPORT:**

**Mr. Jones indicated that he prefers the quarterly reports to be faxed to his office. 757-253-7061 office, 757-253-5440 fax. Mr. Jones emphasized to providers that they must provide reports to his office and the committee members, at least two weeks in advance of the next scheduled meeting. All questions in the reports should be answered thoroughly by the provider.**

**Quarterly Reports - Providers will be required to email/mail/fax their quarterly reports to the committee members, two weeks prior to the scheduled LHRC meeting. Any report that contains identifying client information must be mailed to ensure client confidentiality and the incident should be on a separate piece of paper. Providing quarterly reports are considered part of maintaining affiliation and part of the cooperative agreement with LHRC. If a provider is absent during the presentation to the committee, the liaison that the provider chose to address the committee must be indicated/named in the cooperative agreement in order to present the appropriate report.**

**Reporting serious incidents and deaths:** All serious incidents and death reports should be faxed to the central fax number; 1-804-692-0066

**Committee Status-** Committee has one consumer vacancy open (The consumer has received mental health services within the past 5 years). The position has been vacant for 6 months. If it is not filled within a year the committee can be disbanded. It is imperative that this position be filled.

**Providers that have a pantry, fridge or freezer in a group setting/home must not have a lock on the appliance.** If a provider has a client that has some type of disorder that may require a lock on the appliance, then you must indicate/address to the committee with the issue.

**All Committee Members:**

Please verify your attendance for each meeting with Chris Handy.

Family Preservation Services: 455-8300 or email: [chandy@fpscorp.com](mailto:chandy@fpscorp.com)

**Providers on the agenda to address committee:**

*Family Preservation Services would like to present a new safety program. The new program will be in effect May 2013. Ms. Isip discussed the new program and gave handouts to committee members. The committee recommended the safety program be approved. The motion was voted and unanimously approved*  
**LHRC Business:**

**At this time the LHRC is open for comment from the public:**

*No comments were forthcoming*



**\*\*PROGRAM REPORTS \*\* Presented on Feb 6, 2013**

**CHESAPEAKE TREATMENT CENTER**

**Representative: Chris Fontana**

**License is current**

**There were 142 individuals served in this quarter**

**There was no report of restraints (include physical and medical) There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**CMJ POSITIVE CHANGE, LLC**

**Representative: Isalene Anderson: (757) 923-1200, 342-4183**

**Address: P.O. Box 241, Suffolk, Va. 23434**

**Their license is current**

**There were 6 individuals served in this quarter**

**There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**CROSSROADS FAMILY SERVICES II, LLC**

**Representative: Tonya Young: 393-5800 cell: 285-5562**

**Address: 2602 Lincoln Street, Portsmouth, Va. 23704**

**License is current**

**Absent**

**ESSENTIAL INDEPENDENT LIFESTYLES**

**Representative: Carolyn Bowman: (757) 409-2879 or (757) 487-7517**

**Address: 3012 Camelot Boulevard, Chesapeake, Va. 23323**

**Their license is current**

**There were 4 individuals served during this quarter.**

**There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**FAMILY PRESERVATION SERVICES, INC**

**Representative: Chris Handy (757) 455-8300**

**Address: 6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

**License is current**

**There were 82 individuals served during this quarter**

**There were no reports of abuse or neglect. There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths.**

**HINES HAVEN HEALTHCARE, (Columbia House Inc.)**

**Representative: Cheryl Hines (757) 393-1500 cell: (757) 286-6996**

**Address: 816 Shell Road, Chesapeake VA 23323**

**The license is current**

**There were 6 individuals served during this quarter.**

**There is no report of abuse/neglect (to include cases alleged, pending or proven). There is no reports of serious incident/injuries/death. One complaint case closed session requested**

**Peterson Family Care Center**

**Representative: Keisha Smith (757)399-1924**

**Address:4314 Columbia Street, Portsmouth VA 23707**

**License is current**

**There were 5 individuals served during this quarter.**

**There is no report of abuse/neglect (to include cases alleged, pending or proven). There is no report of serious incident/injuries/death.**

**PHELPS LLC**

**Representative: Latoya Corbin (757)589-9266**

**Address: 4552 Van Dyck Drive**

**Virginia Beach, Va 23456**

**Absent**

**PREFERRED PROVIDER SERVICES, LLC**

**Representative: Renea Ballard: (757) 399-6363 or 537-0258**

**Address: 212 Maxwell Avenue, Portsmouth, Va. 23702**

**License is current**

**There were 2 individuals served during this quarter**

**There was no report of restraints (include physical and medical. There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**Shekinah Glory LLC**

**Representative: John Olukanni: 757-965-4575, 757-575-1334**

**Address: 3805 Tablerock court, Virginia Beach, VA 23452**

**Seeking License;**

**There were 3 individuals served during this quarter**

**There was no report of restraints (include physical and medical. There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**STEPPING STONE FAMILY SERVICES, INC.**

**Representative: Taquisa Simmons 757-237-8460, 757-404-1900, 757-673-8117**

**Address: 212 Research Drive, Suite 103, Chesapeake, VA 23320**

**Their license is current**

**Dues are current.**

**There were 8 individuals served during this quarter.**

**There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven).**

**TAYLOR FAMILY HOMES, LLC**

**Representative: Dorothy Taylor: 471-1121, 469-8334**

**Address: 3568 Brannon Drive, Virginia Beach, Va. 23456**

**License permanent**

**There was 4 individuals served during this quarter**

**There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**TRUST COUNSELING**

**Representative: Maurice Cannon (757)892-0467**

**Address: 2532 Farmworth Trail, Virginia Beach VA 23456**

**There was 19 individuals served during this quarter**

**There was no reports of restraints (include physical and medical). There were no reports of abuse/neglect. There were no reports of serious incidents/injuries/deaths.**

**VOA/BAKER HOUSE**

**Representative: Gail McLemore 497-1900, cell 650-1405**

**Address: 5677 Herbert Moore Road, Virginia Beach, Va. 23462**

**Their license current**

**There are 12 individuals served during this quarter.**

**There was no report of restraints (include physical and medical). There is no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**EXECUTIVE SESSION:**

*A motion was made and passed ULHRC enter into Executive Session pursuant to Virginia Code Section 2.2-3711 (A) for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review an incident with Hines Haven.*

**EXIT EXECUTIVE SESSION:**

*Upon reconvening into public session, the chair shall state the following:*

*“Each member shall certify that to the best of their knowledge that matters only lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed, or considered.”*

**ADJOURNMENT:**

**The meeting was adjourned by Dorothy Drummand at 10:56am.**



**MEMO**

**To: All**

**From: Universal Family Local Human Rights Committee**

**Re: Meetings for the year**

**Address: Interstate Corporate Center, Building 20,  
6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

**Time: 9:30am**

**Dates:**

**May 8<sup>th</sup>, 2013**

**Aug 7<sup>th</sup>, 2013**